

Watervliet City School District
Watervliet, New York 12189

BOARD OF EDUCATION

REGULAR MEETING

June 14, 2018

*5:00 P.M.**

Watervliet Jr.-Sr. High School

A G E N D A

I. CALL TO ORDER PRESIDENT, Sheri Senecal

II. BOARD MEMBERS PRESIDENT, Sheri Senecal
VICE PRESIDENT, Heather Soroka
Jeffrey Shellenberger
Mary Beth Whited
Steven Hoffman

SUPERINTENDENT Dr. Lori S. Caplan

III. EXECUTIVE SESSION

1. Recommend an executive session to discuss matters leading to the discipline of a particular person.

IV. RECONVENE

V. COMMENTS FROM THE FLOOR

In accordance with Board Policy Number 2310, the privilege of speaking from the floor will be extended to any person in attendance. Persons desiring to speak shall be required to give their name and address and will be limited to three (3) minutes for their presentation. The time allowed each speaker may be adjusted by the chair. The speaker's privilege may also be terminated by the chair if found to be out of order.

***At 5:00 p.m. it is anticipated that the Board will convene for an Executive Session. The regular, public meeting will begin immediately following adjournment from Executive Session.**

VI. OLD BUSINESS

VII. BOARD, STAFF AND STUDENT REPORTS

Class Rank Committee Update Presentation

Ryan Groat and Robyn Scotland

First Reading of Revised Policy:

Family and Medical Leave Act

VIII. GENERAL

1. Resolved that the Board **approve** the Board of Education Minutes for the meetings held **May 8, May 15, May 22, and June 4, 2018**, submitted by Bernadette L. Boardman, Clerk of the Board, as recommended by the Superintendent.
2. Resolved that the Board **approve** the **Committee on Special Education's** recommendations for the meetings held **April 20, April 24, April 25, April 27, May 3, May 4, May 7, May 9, May 11, May 14, May 15, May 16, May 17, May 21, May 22, May 23, May 24 and May 30, 2018**, submitted by Janelle Yanni, CSE Chair, as recommended by the Superintendent.
3. Resolved that the Board **approve** the **Committee on Pre-School Special Education's** recommendations for the meetings held **May 2, May 9 and May 16, 2018**, submitted by Janelle Yanni, CPSE Chair, as recommended by the Superintendent.
4. Resolved that the Board **approve** the **Substitute Registry** submitted by **BOCES**, as recommended by the Superintendent (packets #29 through #31).
5. Resolved that the Board approve the following **Treasurer's Reports** for the month of **April 2018**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

Schedule of Warrants & Payrolls

Revenue Status Report

Cash & Investments

Appropriation Status Report

6. Resolved that the Board approve the following **Sick Leave Buy-Back payments** for sick leave accrued through May 21, 2018, per the terms of the **Watervliet Teachers' Association (WTA) Contract**, for employees retiring as of June 30, 2018, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

Kelly Creaser	\$23,700.00
Dennis Robinson	\$ 3,540.00
Lori Sand	\$23,850.00
Jennifer Swyer	\$ 7,525.00

7. Resolved that the Board approve the **contract** for **Health & Welfare Services** at the rate of **\$771.53** for **36.5** students who reside in the Watervliet City School District and attend private and parochial schools in the **Albany City School District** beginning September 2017 through June 2018 for a total cost of **\$28,160.85**, as recommended by the Superintendent.
8. Resolved that the Board approve the **contract** for **Health & Welfare Services** at the rate of **\$524.77** for **11** students who reside within the Watervliet City School District and attend private and parochial schools in the **Lansingburgh Central School District** beginning September 2017 through June 2018 for a total cost of **\$5,772.47**, as recommended by the Superintendent.
9. Resolved that the Board approve the **contract** for **Health & Welfare Services** at the rate of **\$648.00** for **19** students who reside within the Watervliet City School District and attend private and parochial schools in the **North Colonie Central School District** beginning September 2017 through June 2018 for a total cost of **\$12,312.00**, as recommended by the Superintendent.
10. Resolved that the Board approve the **contract** for **Health & Welfare Services** at the rate of **\$719.78** for **3** students who reside within the Watervliet City School District and attend private and parochial schools in the **South Colonie Central School District** beginning September 2017 through June 2018 for a total cost of **\$2,159.34**, as recommended by the Superintendent.
11. Resolved that the Board approve the **contract** for **Health & Welfare Services** at the rate of **\$680.93** for **13** students who reside within the Watervliet City School District and attend private and parochial schools in the **Troy City School District** beginning September 2017 through June 2018 for a total cost of **\$8,852.09**, as recommended by the Superintendent.
12. Resolved that the Board approve the **contract** for **Health & Welfare Services** at the rate of **\$784.32** for **3** students who reside within the Watervliet City School District and attend private and parochial schools in the **Waterford-Halfmoon Union Free School District** beginning September 2017 through June 2018 for a total cost of **\$2,352.96**, as recommended by the Superintendent.

13. Resolved that the Board approve the **contract** for **Health & Welfare Services** at the rate of **\$380.00** for **3** students who reside within the Watervliet City School District and attend private and parochial schools in the **Wynantskill Union Free School District** beginning September 2017 through June 2018 for a total cost of **\$1,140.00**, as recommended by the Superintendent.
14. Resolved that the Board **rescind** the **probationary appointment** of **Maddiha Rehan** to the position of **Cafeteria Monitor**, at the **Watervliet Elementary School**, as recommended by the Superintendent.
15. Resolved that the Board accept, with thanks, the **retirement request** of **Alice Bulmer** from the position of **Clerk Typist** at the **Watervliet Jr. – Sr. High School**, effective June 30, 2018, as recommended by the Superintendent.
16. Resolved that the Board accept, with thanks, the **retirement request** of **Stephanie Spiak** from the position of **Teaching Assistant** at the **Watervliet Jr. – Sr. High School**, effective June 30, 2018, as recommended by the Superintendent.
17. Resolved that the Board accept, with thanks, the **retirement request** of **Louise Coulombe** from the position of **Library Aide** at the **Watervliet Elementary School**, effective June 28, 2018, as recommended by the Superintendent.
18. Resolved that the Board accept the **resignation** of **Elizabeth Morgan** from the position of **ENL Teacher (.6)**, at the **Watervliet Elementary School**, effective June 30, 2018, as recommended by the Superintendent.
19. Resolved that the Board approve an additional **six (6) work days** during the **summer** for **Kelly Bariteau**, Watervliet Elementary School Guidance Counselor, as recommended by the Superintendent.
20. Resolved that the Board approve the **provisional appointment** of **Donna Palmer** to the position of **Administrative Aide**, in the Programs and Pupil Services Office at the **Watervliet Jr. – Sr. High School**, pending civil service examination results, for a one-year probationary period beginning June 22, 2018, at a pro-rated yearly salary of **\$31,000.00**, as recommended by the Superintendent.
21. Resolved that, upon the recommendation of the Superintendent, the Board approve the **probationary appointment** of **Amanda Gabrione** to the position of **Elementary Teacher, Grade 5**, in the tenure area of Childhood Education, at the **Watervliet Elementary School**, beginning September 4, 2018, at a **Step 3** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 4, 2022, unless extended in accordance with the provisions of Section 2509(2)(b) of the Education Law.

22. Resolved that, upon the recommendation of the Superintendent, the Board approve the **probationary appointment of Allison Proctor** to the position of **Elementary Teacher, Grade 5**, in the tenure area of Childhood Education, at the **Watervliet Elementary School**, beginning September 4, 2018, at a **Step 1** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 4, 2022, unless extended in accordance with the provisions of Section 2509(2)(b) of the Education Law.
23. Resolved that, upon the recommendation of the Superintendent, the Board approve the **probationary appointment of Edmund Rohrmeier** to the position of **Health Teacher, Grades 7-12**, in the tenure area of Health Education, at the **Watervliet Jr. – Sr. High School**, beginning September 4, 2018, at a **Step 4** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 4, 2022, unless extended in accordance with the provisions of Section 2509(2)(b) of the Education Law.
24. Resolved that the Board approve the following **ExTRA Summer Academy 2018 and ESY Summer Program** appointments at a salary as per contract:

Substitute Teachers:

Denise Cusack
Sherry Foglia
Tina Shufelt

25. Resolved that the Board approve the following appointments for the **2018 Summer Lunch Program:**

Bridget Amancio	Jennifer DelSignort
Christine DeMento	Donna Gillespie
James Johnston	Patricia King
Mary Schoonmaker	Rebecca Sutherland
Florence Sgambelluri	

26. Resolved that the Board appoint the following staff to the **Watervliet Elementary School Clubs** for the **2018 – 2019** school year, at a rate as per contract, as recommended by the Superintendent:

Art Club: Crystal Preston
Elementary Band: Jeff Roberts
Chorus: Mary Collett
Environmental Club: Rebecca Cioffi
Student Council/Ambassadors: Rachel Manning and Brenda Zawistowski
Yearbook/Communications: Nikki LaBoissiere

27. Resolved that the Board approve the **request** for for **Dawn Sylvester** to take the **Teaching English Language Learners course** (3 credits) at Malloy College beginning June 25, 2018, as outlined in the attached, as recommended by the Superintendent.
28. Resolved that the Board approve the **request** for **Kimberleigh Barkamian** to take **Post-Masters Certificate Courses** (15 credits) with a focus on Literacy (K-12) at the University of New England beginning July, 2018, as outlined in the attached, as recommended by the Superintendent.
29. Resolved that the Board accept, with thanks, the **donation** of **\$250.00** from **Arsenal City Tavern**, to **Outreach Services**, for families in need in the city of Watervliet, as recommended by the Superintendent.
30. Resolved that the Board accept, with thanks, the **donation** of **one yard of dirt** from **Saratoga Sod Farm**, to the Watervliet Elementary School **Community Garden**, as recommended by the Superintendent.
31. Resolved that the Board accept, with thanks, the **donation** of **six yards of soil and landscaping material** from **J.R. Inglis of S.M. Gallivan Company/Finger Lakes Mulch Soil**, to the Watervliet City School District, as recommended by the Superintendent.
32. Resolved that the Board approve the following paid holidays for **Full-Time, 12-Month Administrators and Full-Time, 12-Month Management Confidential Employees** of the Watervliet City School District, effective July 1, 2018, as recommended by the Superintendent:
 - Independence Day (7/4)
 - Labor Day (9/3)
 - Columbus Day (10/8)
 - Veterans Day (11/12)
 - Wednesday before Thanksgiving (11/21)
 - Thanksgiving (11/22)
 - Friday after Thanksgiving (11/23)
 - December (12/24, 12/25, 12/31)
 - New Year's Day (1/1)
 - Martin Luther King Day (1/21)
 - President's Day (2/18)
 - February (2/22)
 - Good Friday (4/19)
 - April (4/22, 4/26)
 - Memorial Day (5/24, 5/27)

33. Resolved that the Board approve the following paid holidays for **Full-Time 12-Month Non-Aligned Maintenance and Bus Drivers** of the Watervliet City School District, effective July 1, 8 as recommended by the Superintendent:
- Independence Day
 - Labor Day
 - Columbus Day
 - Veterans' Day
 - Day Before Thanksgiving
 - Thanksgiving
 - Friday after Thanksgiving
 - Christmas Eve.
 - Christmas Day
 - New Year's Eve.
 - New Year's Day
 - Martin Luther King Day
 - President's Day
 - Good Friday
 - Memorial Day
34. Resolved that the Board set the following dates as **Regular Board of Education Meetings for 2018 – 2019** (all meetings will be held in the Administrative Conference Room at the Watervliet Junior-Senior High School at 6:00 p.m.):
- July 2 (Organizational Meeting)
 - August 2 (Closed Meeting – Board of Education Retreat)
 - August 9
 - September 13
 - October 11
 - November 8
 - December 13
 - January 10
 - February 7
 - March 14
 - April 17 (BOCES Budget Vote – 7:30 a.m.)
 - April 18 (Budget Adoption)
 - May 14 (Regular Board of Education Meeting/Budget Hearing)
 - May 21 School District Budget Vote & Election (Board meets to receive and accept results – 8:30 p.m.)
 - June 13
35. Resolved that the Board **accept** the **Internal Claims Auditor Report** for the month of **May 2018**, submitted by Michaelleen Backus, as recommended by the Superintendent.

IX. NEW BUSINESS

Next Meeting is the Organizational Meeting - July 2 at 6:00 p.m.

**Board of Education Retreat – August 2 from 5:00 p.m. – 7:00 p.m., in the
WJSHS Conference Room**

X. COMMENTS FROM THE FLOOR

XI. ADJOURNMENT

***NOTE: All district appointments are subject to fingerprint clearance by the NYS Education
Department and verification of Permanent or Pending Certification by NYS.***